

April 9, 2012

Attendance: Board: Dean Moburg, Charlie Shoemaker, Jamie Miller, Jim Westmoreland, Jeff Klemp

Others: Rick Huhn, Terry Huhn, Jake Will, Mark Alligood, Joe Gates, Tony Masisak, Dave Asmus

Dean Moburg called the meeting to order at 7:00 PM. He asked that the minutes reflect that all Board members were present.

Dean Moburg asked the Board to review the Consent Calendar and minutes. With no additions or corrections to the Calendar, Mr. Moburg called for approval. Jim Westmoreland moved to accept the Consent Calendar as presented. Jeff Klemp seconded the motion; a roll call vote was taken with all in favor.

Audience Participation: None presented.

Chief's report: None added.

Executive Session: Charlie Shoemaker moved to go into Executive Session to discuss matters of non-elected personnel for 15 minutes. Jim Westmoreland seconded the motion; a roll call vote was taken with all in favor. Time was 7:05 PM

Return from Executive Session: Charlie Shoemaker move to return to open session. Jamie Miller seconded the motion; a roll call vote was taken with all in favor. Time was 7:20PM

Items for Action:

- a. Job Description: Jeff Klemp moved to accept the revised Job Descriptions as presented from the previous work session. Charlie Shoemaker seconded the motion; a roll call vote was taken with all in favor.
- b. Employee Manual Section 10: Jamie Miller moved to accept the revisions to Section 10 of the Employee Manual as presented from the previous work session. Jeff Klemp seconded the motion; a roll call vote was taken with all in favor.
- c. 1<sup>st</sup> Quarter Treasurer's Report: Jamie Miller presented to the Board a review of the 1<sup>st</sup> Quarter Report after having met with Chief Huhn reviewing the financials and having questions answered. He stated that the 1st Quarter budget went very well with only 17% of the budget used. The overtime was also good at 9.6% but this is subject to change. Jim Westmoreland moved to accept the 1<sup>st</sup> Quarter Report. Jeff Klemp seconded the motion; a roll call vote was taken with all in favor.
- d. Employment Term of the Chief: Charlie Shoemaker moved that it would be time to move the status of the Chief from Interim to permanent as a regular employee of the District. Jim Westmoreland seconded the motion; a roll call vote was taken with all in favor.

Items for Discussion:

Call back drafting policy was given to the Board. This will govern how the paid position will be back filled during times of absence due to illness, vacations, and military obligations. Jamie Miller will submit further changes for this to be on the next meeting's Item for Action.

Board Concerns:

Jeff Klemp asked if any other firefighters have quit. The Chief answered that since the one a couple months ago, none but there is one that is a new member that isn't showing up for calls and training and may be terminated. There is 1 that will retire due to medical reasons. He is leaving with time bridged from another Kansas Department to complete his 20 years. There will be a plaque, cake and presentation at the next meeting of the Fire Department.

Jamie Miller asked why Jonathan Meyer didn't want to be pinned before the Board. The Chief explained that Jonathan felt that it wasn't fair that everyone wasn't pinned. The Chief tried to explain that this was newly started with the Board and it was not necessarily grandfathered in. The Board gave congratulations to Jonathan in absentia.

Dean Moburg gave thanks to Chief Huhn for the Work Session. He also thanked Jake Will for his work as liaison officer for the medical requirements with the EMS. He then asked for a motion to adjourn.

Jim Westmoreland moved to adjourn. Charlie Shoemaker seconded the motion; a roll call vote was taken with all in favor.

Time was 7:40PM

Next Meeting: Special date due to previous commitments May21, 2012 at Station #1 at 7:00PM

DEAN MOBURG, CHAIRMAN

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ATTEST:

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TERRY HUHN, BOARD CLERK