

December 7, 2015

Attendance: Board: Dean Moburg, Jeff Klemp, Jim Westmoreland, Lisa Snodgrass, Charley Shoemaker

Others: Rick Huhn, Terry Huhn, Jessica Chmidling, Jeff Simpson, Tony Masisak, Adam Rounds, Dave Asmus, Brendan Hannigan, James Fricke, Sr., Roberta Ready High Prairie Clerk.

Dean Moburg called the meeting to order at 7:00 PM. He asked that the minutes show all Board members were present.

Charley Shoemaker moved to accept the Consent Calendar as printed. Jim Westmoreland seconded the motion; a roll call vote was taken with all in favor.

Audience Participation: None Presented.

Chief's Report: Nothing added.

Items for Action:

- a. SOP 2001 – after discussion from the Board about wording, definitions and explanations from the State on purchases with guidelines for taxpayer's dollars, the amendment was tabled for the next meeting.
- b. Resolution 2015-2 – Jeff Klemp moved to approve Resolution 2015-2 for the transfer of funds in an amount not to exceed \$40,000.00 from the general operating expenses to the equipment replacement account pursuant to KSA. 19-3612c. Jim Westmoreland second the motion; a roll call vote was taken with all in favor.
- c. Employee Manual – Jeff Klemp moved to amend the employee manual 11•5•4 explaining that no holiday may be scheduled for vacation including Christmas Eve and New Year's Eve. Lisa Snodgrass seconded the motion; a roll call vote was taken with all in favor.

Board Discussion and Concerns:

Jeff Klemp asked about an update on the camera. Chief Huhn explained that the camera was being fixed with funds from the Chief's Association, Leavenworth County Emergency Management, and the District. With some negotiation from Cpt. Jeff Simpson, the final cost was below original estimate.

Charley Shoemaker asked about the roof. Chief Huhn said they were still waiting on parts.

Board asked about the Kubota. The Kubota and trailer were coming in separate vendors with the Kubota coming from Coleman and the commercial trailer coming from Croft trailers of Olathe. Jeff Klemp asked if Austin Trailer was competitive. Cpt. Simpson said that they usually were but just not on this trailer.

Charley Shoemaker announced that he and Lisa were not reappointed to the Board. He stated that he had enjoyed his time on the Board. He apologized if he may have offended anyone but he tried to do his best for the Board.

Jim Westmoreland said that the budget through the month of November which included some of December purchases was in good shape. It was 5% under straight line and that would amount to about \$49,000. He also stated that today was the 74<sup>th</sup> Anniversary of Pearl Harbor.

Lisa Snodgrass thanked the Board for the time she served. She stated that she had learned a lot.

Dean Moburg thanked both departing members for their time volunteering to serve on the Board and then presented them with plaques of appreciation.

Jim Westmoreland moved to adjourn. Lisa Snodgrass seconded the motion; a roll call vote was taken with all in favor.

Time was 7:20PM

Next meeting: January 4, 2016 at 7:00 PM.

DEAN MOBURG, CHAIRMAN

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ATTEST:

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TERRY HUHN, BOARD CLERK