

February 10, 2014

Attendance: Board: Jim Westmoreland, Charley Shoemaker, Dean Moburg, Jeff Klemp, Lisa Snodgrass

Others: Rick Huhn, Terry Huhn, Jeff Simpson, Tony Masisak, Chris Concannon and family, Ron Wilkerson and family, Steve Belair, Kathy Williams High Prairie Township Treasurer

Dean Moburg called the meeting to order at 7:00PM. He asked that the minutes reflect that all Board members were present. He also asked that the Consent Calendar be amended to include Items for Action 4C the Memorandum for Record. Jim Westmoreland moved to accept the Consent Calendar as amended. Lisa Snodgrass seconded the motion; a roll call vote was taken with all in favor.

Audience Participation: None presented.

Special Chief's Report: Chief Huhn reported that he talked to the Warden at Lansing Correctional Facility about the agreement between the State and the Department. The Warden will agree to talk with the Chief next week if the Board approves. Not all of the desired changes will happen but maybe some of the language can be amended. The Board instructed Chief Huhn to proceed with the conversations.

Chief Huhn presented his annual power point presentation of the Department Up-date.

Items for Actions:

- a. Jim Westmoreland submitted to the Board his 4<sup>th</sup> Quarter Report. It has been added to the minutes. He commended the Chief on his record keeping and the system of checks for the records that keep everything open and handy. Jim Westmoreland moved to accept the 4<sup>th</sup> Quarter 2013 Treasurer's Report. Lisa Snodgrass seconded the motion; a roll call vote was taken with all in favor. Charley Shoemaker also commended Jim Westmoreland on his comprehensive report.
- b. Renewal of VFIS Insurance: Chief Huhn stated that this will be an approximately 1% increase. Jeff Klemp moved to accept the renewal of the VFIS Insurance for \$17,798.00. Charley Shoemaker seconded the motion; a roll call vote was taken with all in favor.
- c. Memorandum for Record: Dean Moburg stated that with 5 members of the Board there was no reason that checks needed to be stamped. Dean Moburg moved that the Board do away with the stamps. Charley Shoemaker seconded the motion; a roll call vote was taken with all in favor.

Items for Discussion

Board Concerns:

Jeff Klemp liked the Power Point presentation but suggested that the wish list be removed. Charley Shoemaker reminded the Board that per a discussion with the City Manager, a Board member should give the presentation about the appointed Board's activities. Jeff Klemp will make the presentation to the City and the Chief will present to the Townships with their representatives present.

Dean Moburg commended Captain Jeff Simpson on a good job while the Chief was gone and wished the Chief well tomorrow. He also said that the March meeting will be changed to the second Monday, March 10<sup>th</sup>. He then asked for a motion to adjourn.

Charley Shoemaker moved to adjourn. Jim Westmoreland seconded the motion; a roll call vote was taken with all in favor. Time was 7:24 PM

Next Meeting: March 10, 2014 at 7:00PM.

DEAN MOBURG, CHAIRMAN

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ATTEST:

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TERRY HUHN, BOARD CLERK