

January 9, 2017

Attendance: Board: Jeff Klemp, Dean Moburg, Jim Fricke, Jim Westmoreland, Marcus Majure

Others: Rick Huhn, Terry Huhn, Jeff Simpson, Tony Masisak, Roberta Ready High Prairie Clerk

Jeff Klemp called the meeting to order at 7:00 PM. He asked that the minutes show all Board members were present.

Jim Westmoreland moved to accept the Consent Calendar as presented. Marcus Majure seconded the motion; a roll call vote was taken with all in favor.

Election of New Officers:

Jeff Klemp reviewed the by laws governing the election and term limits of the Board Chairman. Jim Fricke moved to elect Jeff Klemp as Board Chairman for 2017, Jim Westmoreland seconded the motion; a roll call vote was taken with all in favor. Jeff Klemp will serve as Chairman for his second term in 2017.

Marcus Majure moved to elect Dean Moburg as Vice-Chairman and Jim Westmoreland as Treasure for 2017. Jim Fricke seconded the motion; a roll call vote was taken with all in favor. Dean Moburg will be the Vice-Chairman and Jim Westmoreland will be the Treasurer for the 2017 year.

All three officers received their oath of office from the clerk.

Audience Participation: Roberta Ready asked the Board is it was possible to put a sign on the property of Station#2 like the sign at Bowling Grange that will alert patrons of the meeting of the High Prairie Board. Board also suggested the sign have invitation for volunteers. They would like to see what sign would look like. Chief Huhn will contact the County about regulations for signs in the county.

Special Reports:

Chief Huhn reported to the Board that Brendan Hannigan and Josh Budke have met with the school officials about the Cadet program. This program will be an extension of school but be taught by the department the regular Firefighter #1 and Firefighter #2 classes.

Chief Huhn also reported that with the cold weather we have had, there have been 3 structure fires and no one hurt, and minimal equipment damage.

Items for Action:

- a. 2017 GAAP Waiver. Jeff Klemp explained that this is required by the auditor for our accounting purposes since it doesn't follow state regulations. Dean Moburg moved to accept the 2017 GAAP Waiver. Marcus Majure seconded the motion; a roll call vote was taken with all in favor.

- b. Purchase of Turn-out gear – Jim Westmoreland moved to purchase 5 sets of new turn-out gear at \$2516.55 each from the RFP awarded to Conrad Fire. Jim Fricke seconded the motion; a roll call vote was taken with all in favor.
- c. Executive Session - Dean Moburg move to go into Executive session for the discussion of property acquisition for 20 minutes. Jim Fricke seconded the motion; a roll call vote was taken with all in favor. Time was 7:15 PM. Marcus Majure moved to return to open session from the Executive session. Dean Moburg seconded the motion; a roll call vote was taken with all in favor. Time was 7:35 PM.
- d. Allow negotiations with LCF – Dean Moburg moved to allow the Chief to continue negotiations with LCF on land acquisition, with no decisions to be made by the Chief. Marcus Majure seconded the motion; a roll call vote was taken with all in favor.

Items for Discussion:

- a. Chief Huhn asked for permission to start the sale of the trucks before the new truck comes. They will sell these trucks sequentially and keep one until new truck arrives. He received Board consensus.
- b. Chief Huhn reported that he has asked an electrical engineer to review the electrical needs for the building and reviewing the need of a stand by generator. He has given a bid overview for the process. This would help in drawing plans for bidding the electrical process and would be for the 2018 Budget. Chairman Klemp signed the agreement for the engineering study costing \$2,172.00.
- c. February Meeting needs to be moved since the Chief will be out of town. It was decided that a work session would be set for the 27<sup>th</sup> of February and the Chief would keep the Board apprised of developments with LCF.

Board Concerns:

Jim Westmoreland congratulated Chief Huhn on the 2016 Budget that was ended with being under straight line by ½ % which means there was about \$6,000 left.

Jeff Klemp then asked for a motion to adjourn. Marcus Majure moved to adjourn the meeting. Jim Westmoreland seconded the meeting; a roll call vote was taken with all in favor.

Next Meeting: February 27 work session at 7:00PM.

JEFF KLEMP, CHAIRMAN

ATTEST:

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TERRY HUHN, BOARD CLERK