

June 18, 2018

Attendance: Board: Dean Moburg, Dave Nestor, Jeff Klemp, Jim Fricke, Marcus Majure

Others: Rick Huhn, Terry Huhn, Joe Gates, Phillip Pierce, Pierce Family, Mark Alligood, Chris Concannon, Josh Budke, Mrs. Budke, Matt Budke, Roberta Ready High Prairie Clerk, Todd Farley, Farley Family, Tony Masisak, Spencer Blew, Blew Family, Ed Davis, Michael Keenan Cochran Head Vick & Company, Inc.

Dean Moburg called the meeting to order at 7:00 PM. He asked that the minutes show all Board members present.

Marcus Majure moved to accept the Consent Calendar as presented. Dave Nestor seconded the motion; a roll call vote was taken with all in favor.

Audience Participation: None presented.

Special Reports. Chief Huhn introduced to the Board two volunteer firefighters who have completed all their requirements. Phillip Pierce and Spencer Blew. Dean Moburg explained that they finished their requirements for firefighter I and II, and HazMat.

Items for Action:

- a. Hiring the Assistant Chief – Dean Moburg explained that this process was fortunate in that they had 9 applicants with 4 from the Department and the Board had interviewed 5. Marcus Majure moved to hire Todd Farley as Assistant Chief. Jim Fricke seconded the motion; a roll call vote was taken with all in favor.
- b. 2017 Audit Report – Michael Keenan from Cochran Head Vick and Company, Inc. presented to the Board the 2017 Audit. This has been the auditing firm since the department's inception. Jim Fricke asked about the deficiency in internal control. This was from the accountant missing the payroll accrual during tax season. Marcus Majure moved to accept the 2017 Audit as presented. Jim Fricke seconded the motion; a roll call vote was taken with all in favor.
- c. Water line installation – Marcus Majure moved to accept the proposal from LanDel Water Department to have JF Denney to install the new service for \$11,500. Dave Nestor seconded the motion; a roll call vote was taken with all in favor.
- d. SOP 3001 – It has been 5 or 6 years since the last review and this updates the policy for the hiring a new firefighter. It drops the minimum age to 19 and has no top age requirement. Jim Fricke moved to accept the change to SOP 3001 to reflect the 19 age minimum and no age limit. Jeff Klemp seconded the motion; a roll call vote was taken with all in favor.
- e. Sewer line stub out – Chief Huhn gave an explanation of using JF Denney to stub out the sewer line at the same time as the water line to limit tearing up the neighbor's lawn. This line would only be extended to the north side of Kansas Ave. and would be capped off. The remainder of the line will be placed on a bid basis later in the year. Jeff Klemp moved to accept the proposal from JF Denney to stub out the sewer line

for \$8950. Jim Fricke seconded the motion; a roll call vote was taken with all in favor.

Items for Discussion:

- a. Filling Vacant Position – Board gave the Chief permission to begin the process to hire a new firefighter to fill the current vacancy. It could be put on the August meeting.
- b. Utility Update – The power has been bored and Westar will be setting a pole later this week. Pads for the transformer and the generator is being worked with Crocket and Schuetz Construction.
- c. Promotion Board review – no recommendation for changes.
- d. 2019 Budget – asked the Board about giving a step and COLA of 1% to 2% for payroll budgeting purposes. They have received the numbers from the County with the evaluation being up about 3%. The Chief stated that the mil levy should go down a little for next year. This will be the only thing for the July meeting.

Board Concerns:

Dean Moburg welcomed Todd Farley to the Department. He thanked all the applicants for their support.

Marcus Majure moved to adjourn. Dave Nestor seconded the motion; a roll call vote was taken with all in favor. Time was 7:43 PM.

Next meeting: July 9, 2018 at 7:00 PM.

DEAN MOBURG, CHAIRMAN

ATTEST:

TERRY HUHN, BOARD CLERK