

November 4, 2013

Attendance: Board: Dean Moburg, Charley Shoemaker, Jim Westmoreland, Lisa Snodgrass, Jeff Klemp

Others: Rick Huhn, Terry Huhn, Mark Alligood, John Bradford, Ron Berry

Dean Moburg called the meeting to order at 7:00PM. He asked that the minutes show all Board members present.

Jim Westmoreland moved to accept the Consent Calendar as presented. Charley Shoemaker seconded the motion; a roll call vote was taken with all in favor.

Audience Participation:

John Bradford questioned the Board about the Inter-Local agreement about the when where and why the agreement was modified when the assets were to be turned over to the District in 10 years and by his taxes taken in 2003 that should have already happened. He talked with the Chief about the District starting in January of 2004 but why taxes in 2003.

Ron Berry came to the meeting trying to learn more about the budgeting process and why there was no forecast for the 4th quarter. He wanted to know if there was an extended ledger for forecasting.

Chief's Report: Last Monday the Department picked up the Homeland Security's 2010 confined space equipment. This is only part of the entire grant; another \$10,000.00 to \$15,000.00 hasn't been delivered. This was a grant from Homeland Security; grants were received in 2011 but not 2012. This equipment will be audited soon. We have acquired approximately \$260,000 worth of equipment through these grants.

Items for Action:

- a. 3rd Quarter Treasurer's Report: Jim Westmoreland submitted to the Board his report of the 3rd Quarter financial statements. Jeff Klemp explained to Ron Berry that they had taken a look at 2 years of the budget to establish any historical trends and fluctuations. They found that there were less than 4% changes over time. The Chief explained that big purchases were not made until the end of the year to protect funds for contingencies. Charley Shoemaker moved to accept the 3rd Quarter Report for 2013 as presented. Lisa Snodgrass seconded the motion; a roll call vote was taken with all in favor.
- b. Tires: Three bids were submitted for tires for 563. All the tires are American made. Jim Westmoreland moved to purchase the bid from Cross Midwest at a cost of \$3329.52. Charley Shoemaker seconded the motion; a roll call vote was taken with all in favor.

- c. Resolution 2013-4: A resolution approving actions for setting a bond limit for the District Treasurer and Secretary. With this resolution, Jim Westmoreland explained, it allows the District to set the Bond amount at \$50,000.00 and will enable the Chief and himself to take action in conjunction with the County Government. Charley Shoemaker asked if this was a yearly premium and did it need bids. The Chief explained that since it was under \$15,000 and is a service it doesn't have to be a bid item and it is renewed on the anniversary. Jeff Klemp asked if it was transferable and the Chief answered that as long as the person is bondable then it was. Jim Westmoreland explained that Travelers Insurance will send the questionnaire to assess the bond. Jim Westmoreland moved to approve Resolution 2013-4 to Bond the District Treasurer and Secretary. Jeff Klemp seconded the motion; a roll call vote was taken with all in favor.

Items for Discussion:

- a. Budget Amendment: The Chief will work with Steve Wagner, the accountant, to determine the amount of the amendment. They will put a maximum amount and this would be placed into the equipment fund on the December 2nd meeting. Then at the end of the month this could be transferred to the reserve fund if the Board is agreeable and then a special meeting at the end of December is not needed.
- b. The agreement of the transfer of the building from the attorney was given to the Board to review. The land is the State and was leased to Delaware Township for a 99year lease. This was formed in 1998. Problems with the building ownership between the State and Delaware Township was never finalized and left to idle. The trucks just need the titles to be signed over to the District and High Prairie just needs to sign over the title of the station.
- c. Dean Moburg reported on the meeting with High Prairie Township. He noted that there was a variance of opinion of where they'd like their fire protection to be in the future. The township has no ground for a new station and the District has received no request from the township Board for help or discussion of what they might want. John Bradford again questioned the Inter-local agreement about when the taxes should have been taken. Jim Westmoreland said he thought that taxes were collected the year before the funds would be distributed. Therefore, taxes collected in 2003 would be utilized by a newly formed District in January of 2004. Charley Shoemaker stated that all are part of the District and as such pays for the protection and the department for all. John Bradford wants the tax line held and is happy with service as it exists today. Dean Moburg explained that the District Board needs information from the High Prairie Board as to what their people want in

the way of protection, response times and other needs. This will then help the District Board to generate data and information of the financial impact for these needs. Jeff Klemp suggested a working session to gather data for the response time, areas of opportunity, creative solutions etc. for High Prairie. Dean Moburg said that first the Board needs to hear from High Prairie about their needs then the information can be gathered.

Board Concerns: Dean Moburg announced that on December 13th will be the annual chili cook-off at the city. The Department has been invited to participate. He commended the department on a great job for the Haunted House. The Chief explained that it was all donations from the firefighters themselves and we had 206 treaters.

Jim Westmoreland moved to adjourn. Lisa Snodgrass seconded the motion; a roll call vote was taken with all in favor. Time 8:13pm.

Next meeting is December 2, 2013 at 7:00PM.

DEAN MOBURG, CHAIRMAN

ATTEST:

TERRY HUHN, BOARD CLERK