

November 9, 2015

Attendance: Board: Dean Moburg, Jim Westmoreland, Charley Shoemaker, Jeff Klemp, Lisa Snodgrass

Others: Rick Huhn, Terry Huhn, Tony Masisak, Jeff Simpson, Jessica Chmidling, James Fricke, Roberta Ready High Prairie Clerk.

Dean Moburg called the meeting to order at 7:00 PM. He asked that the minutes show all Board members were present.

Charley Shoemaker moved to accept the Consent Calendar as presented. Jim Westmoreland seconded the motion; a roll call vote was taken with all in favor.

Audience Participation: None Presented.

Chief's Report: Nothing Added.

Items for Action:

- a. Chief's Job Description – Description is built on the rank below requirements. Jim Westmoreland moved to accept the Chief's Job Description as presented. Lisa Snodgrass seconded the motion; a roll call vote was taken with all in favor.
- b. RTV Bid – Bids were received and opened from McConnell Machinery Co. and Coleman Equipment, Inc. Dean Moburg was present for the Bid opening and the officers Jeff Simpson and Joe Gates with Chief Huhn reviewed the specs. A clarification of the term skid unit was given. Charley Shoemaker asked why they were putting a 75 gallon water tank on the skid unit when this was to be a safety vehicle. The Chief explained that with the water tank the RTV could now be used for multiple instances and make it a more versatile unit for the department. Jim Westmoreland moved to accept the Bid from Colman Equipment, Inc. from Bonner Springs for a total of \$15,481.00. Jeff Klemp seconded the motion; a roll call vote was taken with all in favor.
- c. New Skid Unit - Jeff Klemp moved to accept the bid from Weis Fire & Safety Equipment Co., Inc. for the ATV slide-in unit/ passenger carry for \$7,500.00. Jim Westmoreland seconded the motion; a roll call vote was taken with all in favor.
- d. 3rd Quarter Report – Jim Westmoreland submitted his report to the Board. The report is about a month and a half behind the actual meeting. With adding in the full month of October to the report it still shows the Budget is approximately 2.84% under straight line. Still in great shape for the end of the year. Charley Shoemaker move to accept the report as presented. Lisa Snodgrass seconded the motion; a roll call vote was taken with all in favor.
- e. Search Camera Repair – This camera was received through Homeland Security grants. It is used to help in the search and rescue of victims in various situations. Jeff Simpson explained that this is one of the first camera's being a serial number of 33. The monitor has been updated but is now beyond the warrantee. A new monitor will be warranted and will be compatible with the unit now. Chief Huhn stated that he is

still pursuing other funds for the repair. Charley Shoemaker moved to repair and upgrade the search camera for an amount not to exceed \$5500.00. Jim Westmoreland seconded the motion; a roll call vote was taken with all in favor.

Items for Discussion

- a. Attorney for KSA statute – Chief explained that the District was formed under statute KSA 19-3612D but last year the State Legislature removed the caps for districts under statute 19-3610. It is referenced back to 19-3610 but not clearly. Chief asked the Board to have the attorney to write a letter to the Attorney General for a clarifying opinion on 3612D in regards to 3610. Board consensus was for the Chief to proceed to get the attorney to send the inquiry.
- b. Hiring Panel – This panel will meet on the 30th of November. Dean Moburg asked if any Board member wanted to observe. Lisa Snodgrass expressed a desire and was delegated as the Board Representative.
- c. SOP 2001 – Purchasing Policy Dean Moburg explained that as written in the Board By-Laws it handcuffed the Department and District with sealed bid process. Asked the Board to consider ways to rewrite the SOP in a way to open the way for negotiating with vendors.

Board Concerns

Charley Shoemaker asked about the progress with approaching Senator Fitzgerald. Dean Moburg said he has now gathered the information and will set up time with Jeff Klemp to formulate a letter.

Jim Westmoreland moved to adjourn the meeting. Lisa Snodgrass seconded the motion; a roll call vote was taken with all in favor.

Time was 7:47PM

Next meeting: December 7 at 7:00 PM.

DEAN MOBURG, CHAIRMAN

ATTEST:

TERRY HUHN, BOARD CLERK