

October 16, 2017

Attendance: Board: Dean Moburg, Jim Fricke, Marcus Majure, Jim Westmoreland, Jeff Klemp

Others: Rick Huhn, Terry Huhn, Joe Gates, Jeff Simpson, Roberta Ready High Prairie Clerk, Kathy Williams High Prairie Treasurer, John Blessing and Paul Howe from Waste Management

Jeff Klemp called the meeting to order at 7:00 PM. He asked for the minutes to show all Board members present.

Jim Westmoreland moved to approve the Consent Calendar. Dean Moburg seconded the motion; a roll call vote was taken with all in favor.

Audience Participation: Roberta Ready asked for clarification of covering Station #2 by the on duty personnel. Jim Westmoreland explained that this was an operational issue not necessarily a Board issue. The Chief explained that the firefighter comes on duty at 7:00 AM at the station and depending on what was needed or directed by the shift officer, he would come into Station #1 or stay at Station #2. During brush fire season the firefighter stays at the station 24 hours, this is dictated by the needs determined by the shift officer. Mrs. Ready explained that she tried 19 times to get the letters for the new sign delivered, times from 9:00 to 1:00. Dean Moburg explained that even the main station would be empty of personnel depending on the calls and inspections that were happening.

Special Report: Presentation to the District from Waste Management, John Blessing, for \$10,000. He explained that this year the annual golf tournament was held in Kansas City so they were able to select 16 departments to gift. Also money was given to Houston the corporate headquarters for relief from Hurricane Harvey.

Items for Action: 2017 Audit Contract – Jim Westmoreland moved to accept the contract with Cochran Head Vick with a 3% increase for the next budget audit. Jim Fricke seconded the motion; a roll call vote was taken with all in favor.

Items for Discussion:

- a. Volunteer Manual – This would adjust the volunteer requirements from 25% of the calls to work a shift at the station with a minimum of 3 hours to the maximum of 24 hours. The Board suggested that in writing the policy to make it an, and/or with both as options. This is under review with the lawyer since Edwardsville had some problems with FSLA.
- b. Generator – Chief has met with an engineer and a consultant to discuss recommendations for the size of generator needed by the station. Discussions about buying the generator first that would be specified to our needs. Then hire the company to install. This would save possibly up to 15% of the costs as most contractors add costs when supplying items. Recommendations for this station were to stay with a Cummings or a Caterpillar for generator. Try to have things ready by December.

c. Deployment policy – State is trying to get local resources to cover emergencies first before going out of state. Boards need a resolution to agree to supply trucks and manpower for mutual aid in state emergencies.

d. Budget Amendment – with the \$10,000 from Waste Management, the sale of one truck and possibly the second truck, there will be approximately \$30,000 to add to the Equipment Reserve. Then in beginning of the next year another amendment will be needed to move money to the general fund for the generator.

Board Concerns:

Dean Moburg told the Board that Delaware Township had a meeting to discuss the Interlocal agreement and were favorable to the changes.

Jim Westmoreland told that Board that the Budget was in great shape and holding under straight line for the end of the year purchases.

Jim Westmoreland moved to adjourn. Marcus Majure seconded the motion; a roll call vote was taken with all in favor. Time was 7:45 PM.

Next Meeting: November20, 2017 at 7:00 PM.

JEFF KLEMP, CHAIRMAN

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ATTEST:

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TERRY HUHN, BOARD CLERK