

October 5, 2015

Attendance: Board: Jim Westmoreland, Dean Moburg, Lisa Snodgrass, Jeff Klemp, Charley Shoemaker

Others: Rick Huhn, Terry Huhn, Dave Asmus, Adam Rounds, Josh Budke, Roberta Ready High Prairie Clerk, James Fricke, Brendan Hannigan

Dean Moburg called the meeting to order at 7:00 PM. He asked that the minutes to show all Board members were present.

Charley Shoemaker moved to accept the Consent Calendar as presented. Jim Westmoreland seconded the motion; a roll call vote was taken with all in favor.

Audience Participation: Roberta Ready asked the Board if the reserve firetruck was sold yet. The answer is no. She then asked if they could sell it to High Prairie as an extra truck. The Board explained that it was replaced and held in reserve. It wasn't needed therefore it is time to sell it. There is still a truck in High Prairie

Chief Report: The roof was finished last Friday but there is still a few small things to be fixed. A portion of the final payment was withheld until these things are completed. The ice block is yet to be placed. This was not part of the bill that was being paid.

The Chief asked the Board for direction on the proposed "On Call" position now that the eligible firefighters have signed the letters of intent concerning the trial job. The consensus was to proceed.

Items for Action:

- A. Employee Manual – the job descriptions were reviewed and changes to the manual were submitted to the Board. This concerns the paid employee manual but not the volunteer manual. Jim Westmoreland moved to accept the changes to the Employee Manual of section 2.1.1, 2.1.2. Lisa Snodgrass seconded the motion; a roll call vote was taken with all in favor.
- B. 2015 Audit Contract of Cochran Head Vick & Co. P.A. – Jim Westmoreland moved to accept the contract as presented. Lisa Snodgrass seconded the motion; a roll call vote was taken with all in favor.

Items for Discussion:

- a. Job Descriptions changes given to the Board for review. Board decided that after reviewing the changes it would be an Item for Action in November.
- b. New Vehicle – Chief Huhn presented the Board with the costs of a new Gator for the Department. This might be used 10 times over the course of the year. He then offered another option for the Board to consider, a pick-up truck with a drop in unit for Station#2. With discussion from the Board it was asked that the Chief provide more data about the cost expenditures this might save the District.

Board Concerns:

Charley Shoemaker announced that he talked with State Senator Steve Fitzgerald about the ownership of the station and the land. Senator Fitzgerald wants a letter to proceed to talk to the Warden and move the State Legislature to turn over the land and building ownership to the District. Dean Moburg said that he would review the paperwork from the last negotiations and create a letter with Jeff Klemp to give to Senator Fitzgerald.

Jim Westmoreland reported that the budget is in great shape with it still running under straight line. This doesn't include the last roof payment.

Dean Moburg reminded the Board about the Open House on Saturday October 10 from 1 to 4. The next meeting was moved from the 2<sup>nd</sup> of November to the 9<sup>th</sup>.

Jim Westmoreland move to adjourn. Lisa Snodgrass seconded the motion; a roll call vote was taken with all in favor.

Time: 7:40 PM.

Next Meeting: November 9, 2015 at 7:00PM.

DEAN MOBURG, CHAIRMAN

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ATTEST:

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TERRY HUHN, BOARD CLERK