

October 8, 2012

Attendance: Board: Jim Westmoreland, Charlie Shoemaker, Jamie Miller, and Dean Moburg.

Others: Rick Huhn, Terry Huhn, Jeff Simpson, Missy Simpson, Mr. and Mrs. Williams, Mark Alligood, Joe Gates, Tony Masisak.

Dean Moburg called the meeting to order. He asked that the minutes show all Board members present except Jeff Klemp who authorized his proxy vote to Charlie Shoemaker.

Dean Moburg asked that the Board review the Consent Calendar and with no additions or changes a motion to accept. Jim Westmoreland moved to approve the Consent Calendar as presented. Charlie Shoemaker seconded the motion; a roll call vote was taken with all present in favor.

Audience Participation: None presented.

Chief's Report: Chief Huhn reported that all the DPAT tests have been administered. An officers meeting was held Sunday, October 7, 2012 to discuss the times and determine a minimum time requirement for the department personnel. It was decided that 8 minutes would be the required time. At this time, 15% of the department doesn't meet this requirement and has time to work on their test. Open House is Saturday, October 13, 2012 from 1 to 4 PM. All are invited. All the trucks are now repaired except for 562 which will be evaluated at the end of the month.

Items for Action:

- a. Promotion of Jeff Simpson to Captain: Charlie Shoemaker reported that there were 3 good candidates for the position and the procedure for promotion was fairly executed. He therefore moved to promote Jeff Simpson as department Captain. Jim Westmoreland seconded the motion; a roll call vote was taken with all in favor and Charlie Shoemaker submitting Jeff Klemp's vote by proxy.
- b. Board By-laws. Jamie Miller moved to accept the Board By-laws with changed to items 14 and 21 as discussed at the study session. Jim Westmoreland seconded the motion; a roll call vote was taken with all in favor and Charlie Shoemaker submitting Jeff Klemp's vote by proxy.
- c. SOP 3001 Promotion Board: Charlie Shoemaker moved to accept SOP 3001 which changed the promotion board to the Chief, Asst.Chief/Captain, and Board member. Jamie Miller seconded the motion; a roll call vote was taken with all in favor and Charlie Shoemaker submitting Jeff Klemp's vote by proxy.

Items for Discussion: None presented.

Board Concerns:

Charlie Shoemaker suggested that Gary Kenton keep his rank until duties would be turned over at the end of the month. Board concurred with his suggestion. He reminded the Chief about getting shifts with two lieutenants to show the designation of the senior officer. He reminded the Board about the City Appreciation Dinner on Monday, October 15, 2012.

Dean Moburg reported his research on Kansas Open Meeting laws after concerns discussed during the study session. If business was discussed with 3 members this would constitute a meeting and subject to open meeting laws. If all 5 were together but not discussing business this would not be a meeting but could be subject to complaint filed by the Attorney General or private citizen.

Board directs Chief Huhn to now fill Jeff Simpson's Lieutenant position.

Dean Moburg congratulated Jeff Simpson on his promotion and that the department has fine candidates to choose from. He asked for a motion to adjourn.

Jim Westmoreland moved to adjourn. Charlie Shoemaker seconded the motion; a roll call vote was taken with all in favor. Time 7:19 PM.

Next Meeting: Tuesday, November 13, 2012 because of Veteran's Day holiday.

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DEAN MOBURG, CHAIRMAN

ATTEST:

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TERRY HUHN, BOARD CLERK